



Princeton Office
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Public Health
 Prevent. Promote. Protect.
 Bureau/Putnam County Health Department
 www.bpchd.org

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 220 East High Street
 Hennepin, IL 61327
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TEMPORARY FOOD STAND PRE-REGISTRATION FORM

Name of event: _____

Dates/Location of Event: _____

Hours of Event: _____

Contact Person: _____ Phone # _____ FAX # _____

Name of food stand/organization: _____

Owner/Licensee Name: _____

Mailing Address: _____

Food and beverages to be served (if additional space is needed, please use back):

Serving Time: _____ What time will you be ready for inspection and licensure? _____

Food prepared on site? Yes _____ No _____ If no, where: _____

Electrical service at site? Yes _____ No _____

Public water on site? Yes _____ No _____

Do you have a copy of the Bureau & Putnam County temporary event requirements? Yes _____ No _____

License Requirement

It is unlawful for any person to operate a temporary facility in operation for three (3) or more consecutive days who does not possess a valid license issued by the County Health Department. This license is not transferable from person to person and it is valid only in the location, building for which it was issued. A valid license must be posted in the stand in a location visible to customers.

License fees: 3-14 Day Event.....\$55.00
 (1-2 Days – please send in registration form)

The fee and the form must be completed in order to process your facility license; your license will be issued after your stand has satisfactorily passed an inspection by this department.

I affirm that the information above is true to the best of my knowledge.

Signature _____ Date _____

Date Application Received: _____		Office use only:	
		Received by: _____	Paid/Date: _____
License #: _____	Date Issued: _____	Expiration Date: _____	